



**Cardinal Lacroix Academy**  
**2023-2024 FAMILY/STUDENT TECHNOLOGY CONTRACT**  
**Chromebooks Purchased with Cares Act Federal Funding**

The use of technology at Cardinal Lacroix Academy is a privilege with responsibility, especially during Remote Learning. The role of various technological devices and platforms has been carefully considered by our staff. With the intention of avoiding “digital distraction”, assuring internet safety and providing meaningful instruction, we have outlined expectations and agreements. Failure to abide by the following may result in loss of technology privileges and/or further discipline actions. Please read the following and sign this contract to assure that you will help us support appropriate use of technology.

**EQUIPMENT/DEVICES**

- Use of personal cell phones in school is not acceptable.
- Do not attempt to modify the appearance or operation of any technology equipment. This includes, but is not limited to, commands, copying or installing software, setting pass code locks or copying files of any type. Each one should remain in its original or teacher-set configuration.
- Tampering with or vandalizing hardware, software, or data will not be tolerated. It is each student’s responsibility to check the computer before and after use and to report problems to the teacher immediately.
- Students may use personal devices with teacher permission for educational purposes only.
- Any device used on school premises must follow all school guidelines. To use a personal device, the student must have a signed copy of this contract on file in the school.
- No food or drink is allowed near any technology at Cardinal Lacroix Academy.
- Students should not use personal or school equipment to play online or video games.

**SOFTWARE/EMAIL/APPLICATIONS/INTERNET USE**

- Students will behave online as they would in person - with dignity, respect, and kindness.
- Students will only use applications, software, and programs required to complete assignments/projects and only those that have been approved by the teacher of the current class.
- Failure to stay “on task” may result in loss of technology privileges and/or further discipline actions.
- Students should not use personal or school equipment to play online or video games.
- Students may use the Internet only when authorized and for authorized purposes, and they must abide by the conditions of the Cardinal Lacroix Academy Technology Use Policy in our handbook (p.21).
- A student using the Internet may visit only teacher-approved sites. Game sites are not allowed for any reasons.

**PERSONALLY IDENTIFYING INFORMATION**

- No students will be asked to sign in to sites that ask for personally identifying information.
- No websites, software, apps or media should be printed, shared, E-mailed or downloaded without teacher approval.
- No students should use software or applications that require personally identifying information for login without specific parental permission for that application from parents and teachers.

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**FINANCIAL RESPONSIBILITY**

I understand that if I violate any of the rules stated above or perform any other disruptive technology-related actions I will be subject to loss of technology privileges, will receive a written referral (minor or major) and may be subject to further administrative discipline actions.

I also understand that I may be financially responsible for the repair or replacement of stolen or abused hardware or materials of **\$250.00**.

(Parent Initials)

(\_\_\_\_\_) Students may use the Internet only when authorized, and they must abide by the conditions of the Cardinal Lacroix Academy Technology Use Policy in our handbooks.

(\_\_\_\_\_) I have reviewed and discussed internet safety materials sent home with my child.

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Teachers: Record any existing damage or imperfections below:

Chromebook # \_\_\_\_\_ issued